



THE ADMINISTRATOR

A Star-Spangled Success!



Around 600 gathered at the Gaylord National Harbor just outside Washington DC for the 55th annual conference of National Association for Church Business Administration. Among them were about 40 PCBAA members who met during free periods of the conference.

Keynote speakers at NACBA this year were journalist Jeff Sheler,

counselor Johnny Parker, author Dennis Reina, and sports psychologist Julie Bell. Workshops were varied, and covered topics such as stewardship and finance, taxes and law, technology, leadership, and facilities management. Vendors of useful church products and services filled the Exhibit Hall.

The annual excursion of

local highlights was a "Monuments by Moonlight" tour of the DC landmarks. Each busload had a slightly different itinerary, and conferees were able to see the World War 2, Vietnam and Korean war memorials, the Lincoln Memorial, and other landmarks that make the nation's capitol city so remarkable. The Presbyterians took their own excursion as well, a dinner cruise on the Potomac, enjoying three simultaneous shows while anchored in the middle of the river: the expected fireworks display from the Gaylord's pier, a smaller display from a Virginia town on the opposite bank, and the Creator's own grand show of frequent cloud-to-cloud lightning over

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the bow of the boat.

Look inside this issue for more news, pictures and announcements coming from the conference.

BOP Increases Medical Plan Costs

If you're working on the 2012 budget, you'll need to know about the recent announcement from the PC(USA) Board of Pensions. The 2012 premiums are going to increase for all participants in the BOP medical plan.

The percentage of salary will increase from 19.5%

to 20.25% for the medical premium. The pension and life/disability premiums remain at 11% and 1% of salary, respectively.

The minimum and maximum salaries for the computation of medical premiums also increase: from \$34,385 to \$38,000, and from \$105,800

\$117,000.

In addition, the out-of-pocket expenses go up for plan participants, in the co-pays and deductibles.

There will be further increases in 2013.

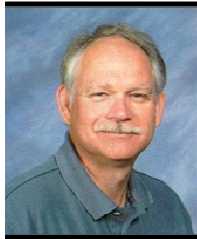
The BOP has complete details in their latest newsletter, which can be

found online at www.pensions.org. Click on **Forms & Publications**, then click on **Newsletters**, then click on **Board Bulletin Summer 2011**.

The decisions affect participants in both the traditional and the affiliated benefits programs.



PCBAA Board Members elected in July



Ron Reeves, CCA, PCCA, Sandia Presbyterian Church, Albuquerque NM was re-elected as President of PCBAA



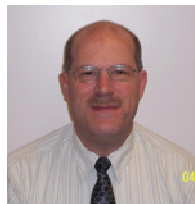
David Kramer, CCA, PCCA, First Presbyterian Church, Ft. Lauderdale, FL, Treasurer



Bobbi Griffis, CCA, PCCA, Fairview Presbyterian Church, Indianapolis IN, President-Elect



Sharon Darden, CCA, PCCA, Presbytery of New Covenant, TX, Secretary



LEFT TO RIGHT: Bob Deluke, Membership; Maggie Chilton, Communications; Craig Showalter, Bylaws; Wade Meranda, Certification; Roy Burford, Nominating; Cindy Bozman & Dale Hendrix, Conference Planning

Completing the requirements for certification in 2011, we present our newest PCCAs



Vicky L. Schramm
First Presbyterian Church
Starkville, MS

“How we do what we do is an important as what we do in service to others as employees of the church.”



Johnnie M. Baker
Grace Covenant
Presbyterian Church
Overland Park, KS

“Our work for the Lord hinges on staff harmony and cooperation. We are setting an example.”



Roger P. Young
North Ave Presbyterian
Church
Atlanta GA

“God used each step in my professional career and education to prepare me for the ministry of church administration.”



New Polity Rules on July 10

The new *Book of Order* will be a lot slimmer for 2011-2013—with good reason. The Form of Government, which makes up one of the three components (along with the Directory for Worship and the Rules of Discipline) was completely rewritten, approved by the 2010 General Assembly, and ratified by a majority of the Presbyteries. The new polity went into effect on July 10.

The reduction in ink also

means a reduction in rules and regulations, i.e. more flexibility, leaving many operating decisions up to the individual governing body (now referred to as a “council”.)

This causes some gaps in procedures that need to be addressed by the Session and the congregation. For example, there is no longer a mention of a quorum for a congregational meeting. This now needs to be in congregational bylaws, or

else the quorum will default to the New Roberts Rules of Order (51% of membership!). Sessions are advised to create manuals of operation and review their policies.

Many Presbyteries are creating resource documents to aid Sessions and congregations in getting their local operations documented. We will put up samples of these resources on our own website www.PCBAA.org as soon as possible.



The 2011-2013 Book of Order is printed and available for purchase from the PC(USA).

NACBA plans to be “indispensable”

The board of the National Association for Church Business Administration announced a new long-range strategic plan, starting with its core purpose: “to serve the church by advancing professional excellence in individuals serving Christ through administration in local churches.” The goals outlined to the membership at

the DC conference are both exciting and ambitious.

A - to be the “members’ indispensable resource for professional development and business services”, which will include expanding electronic resources and training.

B - to be “the leader in developing strong relationships with other organiza-

tions”, including staying abreast of training needs.

C - to “better serve chapters”, which includes an update of the Chapter Connector, and

D - to “be financially secure and stable,” which hopes to develop new revenue streams, and creating a new dues structure.



The board worked with consultant Bud Crouch, using the results of the membership survey from Autumn 2010.

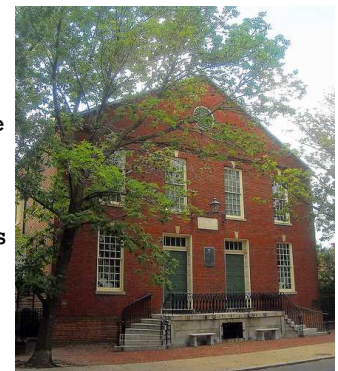
Donation to Alexandria VA Church

At the meeting held on June 30, 2011, the PCBAA board voted to donate \$500 to the Old Presbyterian Meeting House, in Alexandria, VA, in support of its Family-to-Family Ministry. Missions Ministry chair Margaret Rizzi writes “Your gift will provide assistance for 5 families in a most personal and helpful way. Each week

the request for assistance exceeds the funds we are able to provide and with the continued economic slump the demands grow dramatically.”

This gift is in keeping with The PCBAA tradition of making a contribution to a ministry in the location where we hold our annual conference.

The Meeting House, organized in 1772, is located in the historic district of Alexandria. It’s third pastor, the Rev. Dr. James Muir, participated in the burial service for George Washington. The OPMH cemetery is home to the Tomb of the Unknown Soldier of the American Revolution.





PCBAA

**Serving church administrators
in the PC(USA)**

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The Mission of The Presbyterian Church Business Administrators' Association (PCBAA) is to promote the extension of God's kingdom through annual meetings of the membership in a program of continuing education, service and fellowship designed to deepen and strengthen our lives, spiritually and professionally, and encourage members to work for the betterment of the Christian church throughout the world.

Active membership is open to all persons who are employed full-time or whose principal vocation is in business administration in a local church, governing body, board, agency or institution of the Presbyterian Church (U.S.A.), other organizations supported by the Presbyterian Church (U.S.A.), or the Presbyterian Church in Canada and who subscribe to and agree to support the aims and purposes of the PCBAA and be governed by its By-Laws.

From the Board:



The 2011-2012 PCBAA Board held its first meeting by teleconference on September 28, 2011.

Reports:

1. From David Kramer, Treasurer: We have an operating deficit year-to-date due to a few factors: a) we had some one-time expenses in 2011 that will not be repeated in 2012, b) the high cost of operating a conference in DC, and 3) a decrease in membership. The conference netted a deficit of \$6500, and our 2011 operating deficit is

\$7255 overall, which has also affected our cash-on-hand. Because of the good stewardship of previous boards, we have reserves to fall back on. The Board voted to draw on the reserves (by cashing in a CD at maturity) to make up the deficit and raise our liquidity.

2. From Conference planners Cindy Bozman and Dale Hendrix: We are already making plans for Houston 2012. The conference dates are July 10-14, with the PCBAA Board meeting on July 9. While we continue to explore options for our special event (unhappily, the Astros won't be playing), we developed an exciting opportunity for all members to consider the polity class normally offered for those seeking certification. We're going to offer an extended class for all PCBAA members and interested parties to learn about the new Form of

Government (see article on page 3) and we're going to ask NACBA for CEU credit. We also discussed the presenter for the denominational workshop offering. Check the next newsletter when we hope to have all of these ideas confirmed.

3. General discussion: the reminders for membership renewal will go out in November, and payment (\$85 for active members) will be due January 1, 2012. For those readers who want to plan ahead, here is the info:

Make checks payable to
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Give us your feedback! What topics would you like to see in future issues of the newsletter? How can we better serve your needs? Contact Communications Chair [Maggie Chilton](#).